

Dated the 11<sup>th</sup> of November, 2024

**VACANCY CIRCULAR**

**Subject: Filling up the post of Scientists 'D' and 'C' in the Ministry of New and Renewable Energy (MNRE) on deputation/short-term contract/absorption basis – Reg.**

Services of suitable officers are requested for filling up the post of Scientists 'D' and 'C', on deputation (including short-term contract\*)/absorption basis, in the Ministry of New & Renewable Energy, for an initial period of 03 years, not exceeding a total of 07 years in case of deputation/short-term contract basis.

2. Eligibility, qualifications, experience etc. required for the above posts of Scientists are given in Annexure I. The pay of the candidate selected for appointment on deputation will be regulated in accordance with the provisions contained in the Department of Personnel and Training's O.M. No. 6/8/2009-Estt.(Pay II) dated 17.06.2010, as amended from time to time and as per extant rules.

3. It is requested that the posts may be circulated and particulars of suitable officers who are eligible and willing to be considered and whose services can be spared in the event of selection may be sent to the **Under Secretary, Administration-I, Ministry of New and Renewable Energy, Atal Akshaya Urja Bhawan (AAUB), Opposite CGO Complex, Lodhi Road, New Delhi-110003**, within a period of **one month**<sup>#</sup> from the date of publication of this circular in the Employment News, in the prescribed proforma given in Annexure II, along with their up to date ACR/APAR Dossiers in sealed cover.

4. While forwarding the applications, it may please be verified and certified that the particulars furnished by the candidate are correct and that no vigilance case is either pending or contemplated against the official. The officer selected will not be allowed to withdraw his/her name later. The Department once forwarding the names of officers/officials should not refuse to relieve the officer, if selected.

5. Further, the CPSUs/PSUs/Autonomous Bodies/Local Bodies etc. while forwarding application may also enclose a copy of the terms of reference regarding deputation of their employees in Central Government.

6. Physical copies of applications if received after the last date, for whatever reasons including postal delay or delay in forwarding by the concerned forwarding authority, etc., **shall not be considered**. It is the responsibility of such candidates to follow up their applications in their respective departments/organizations to ensure that their applications, complete in all forms and duly verified by their Competent Authority are received by this Ministry within the prescribed time limit. Further, incomplete applications in any form shall be summarily rejected. **No relaxation shall be given in this regard.**

7. Candidates are advised not to send applications by ordinary post or through courier. Applications must be sent only by **Registered Post or by Speed Post**.

*A. J. Singh*

8. **Advanced copies of applications will not be entertained.**



**(Arunava Sengupta)**

**Under Secretary to the Government of India**

To,

1. All Ministries/Departments of the Govt. of India/All Departments of All State Governments.
2. President's Secretariat, New Delhi.
3. Prime Minister's Secretariat, New Delhi.
4. Lok Sabha Secretariat, New Delhi.
5. Rajya Sabha Secretariat, New Delhi.
6. Cabinet Secretariat, New Delhi.
7. Election Commission of India, New Delhi.
8. CGDA, Ulan Batar Road, Palam, Delhi Cantt – 110 010.
9. Controller General of Accounts, Lok Nayak Bhawan, Khan Market, New Delhi.
10. Principal Director of Audit, Central Revenue, ACGR Building, New Delhi.
11. UPSC/SSC, New Delhi.
12. Department of Official Language, Lok Nayak Bhawan, Khan Market, New Delhi.
13. IT Division (For publishing the advertisement on the Ministry's website).
14. Notice Board/All Divisions/Sections.
15. Pay & Account Office, MNRE, New Delhi.



**(Arunava Sengupta)**

**Under Secretary to Government of India**

\*For definition refer to DoPT's O.M. No. 14017/71/89-Estt.(RR) dated 03.10.1989

# 45 days for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Union Territory of Ladakh, Jammu & Kashmir, Lahaul and Spiti District and Pangri Sub-Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands or Lakshadweep



## ANNEXURE I

1.	Name of the Post	<b>Scientist 'D'</b>
2.	Number of Posts	05 (Five)
3.	Classification	General Central Service Group 'A' Gazetted Non-Ministerial
4.	Scale of Pay	Level 12 of the VIIth CPC pay matrix PB-3, Rs. 15600-39100, Grade Pay Rs. 7600 (pre-revised)
5.	Age Limit	Not exceeding 56 years
6.	Method of Recruitment	On Deputation (including short-term contract) / absorption
7.	Eligibility Conditions	<p>Scientists or Technologists working in the Central Government or State Government or universities or recognized research institutions or semi government or statutory or autonomous organization in India or abroad</p> <ol style="list-style-type: none"> <li>holding analogous post on regular basis; or</li> <li>with five years' service in the grade rendered after appointment thereto on regular basis in Level 11 of Pay Matrix or equivalent</li> </ol> <p><b>AND</b> possessing the essential educational qualifications and experience prescribed as below:</p> <ol style="list-style-type: none"> <li>Master's degree in Natural or Agricultural Science or Bachelor's Degree in Engineering or Technology or Medicine from a recognised university or institute;</li> <li>Eight years' specialized experience in research or development or Industrial or academic institutions or science and technology organisations.</li> </ol>
1.	Name of the Post	<b>Scientist 'C'</b>
2.	Number of Posts	05 (Five)
3.	Classification	General Central Service Group 'A' Gazetted (Non-Ministerial)
4.	Scale of Pay	Level 11 of the VIIth CPC pay matrix PB-3, Rs. 15600-39100, Grade Pay Rs. 6600/- (Pre-Revised)
5.	Age Limit	Not exceeding 56 years
6.	Method of Recruitment	On Deputation (including short-term contract) / absorption
7.	Eligibility Conditions	<p>Scientists or Technologists working in the Central Government or State Government or universities or recognized research institutions or semi government or statutory or autonomous organization in India or abroad</p> <ol style="list-style-type: none"> <li>holding analogous post on regular basis; or</li> <li>with five years' service in the grade rendered after appointment thereto on regular basis in Level 10 of Pay Matrix or equivalent</li> </ol> <p><b>AND</b> possessing the educational qualifications and experience prescribed as below:</p> <ol style="list-style-type: none"> <li>Master's degree in Natural or Agricultural Science or Bachelor's Degree in Engineering or Technology or Medicine from a recognised university or institute;</li> <li>Four years' specialized experience in research or development or Industrial or academic institutions or science and technology organisations.</li> </ol>

**NOTE 1:** The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in same or some other organization or department of the Central Government shall not ordinarily exceed three years, which may be extended on year to year basis, subject to a maximum of 5 years with approval of the competent authority.

*A. Janta*

**NOTE 2:** Departmental candidates working in the direct line of in-situ promotion under FCS, shall not be eligible for being considered for deputation. Similarly deputationists shall not eligible to be considered for promotion.

**NOTE 3:** Scientists from Central Government or State Governments or Union Territory Administration shall be eligible for absorption.

**NOTE 4:** The period spent to acquire essential qualifications including doctorate degree before joining an organisation shall not be counted as field experience.

*A. Jender*

**Application for the post of \_\_\_\_\_**

**[PLEASE FILL THE FORM IN BLOCK LETTERS]**

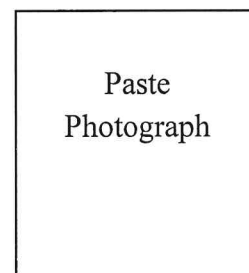
1. Name of Applicant:

2. Date of Birth:

3. Nationality:

4. Date of superannuation:

5. Educational Qualifications:



<b>Qualifications Graduation onwards</b>	<b>Discipline</b>	<b>Subjects</b>	<b>Percentage of marks obtained</b>	<b>Year of passing</b>
Graduation				
Post- Graduation				
Doctorate				
Others				

6. Whether Educational and :  
other qualifications required  
for the post are satisfied. (if  
any qualification has been  
treated as equivalent to the  
one prescribed in the Rules,  
state the authority for the same)

Qualifications/  
Experience Required

Qualifications/ Experience  
Possessed by the Officer

Essential :  
Desirable :

7. Please State clearly whether in :

light of entries made by you above,  
you meet the requirement of the post

8. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

<b>Office/Institution</b>	<b>Post held</b>	<b>From</b>	<b>To</b>	<b>Scale of Pay and basic Pay</b>	<b>Nature of duties (in detail)</b>

9. Total Experience (in years) after essential qualification :
10. Details of research work/ experience, if any :  
(Annexure, if any, should not exceed 200 words)
11. a. The date of initial appointment :
- b. Period of appointment on deputation/contract :
- c. Name of the parent office / organization to which you belong :
12. Specialisation (with reference to experience desired for the post) :
13. Professional Training:

S. No.	Organization / Institute	Period	Details of training

14. Nature of present employment i.e. Contract or Adhoc or Temporary or Quasi-permanent or Permanent:

15. In case the present employment is held on deputation / contract basis please state:

- a. the date of initial appointment
- b. period of appointment on deputation
- c. name of the parent office/ organization to which you belong

16. Additional details about present employment.

Please state whether working under

(Indicate the name of your employer against the relevant column)

- (a) Central Govt. (b) State Govt. (c) Autonomous Organisation
- (d) Govt. Undertaking (e) University (f) Others

17. Are you in Revised Scale of Pay? If :

yes, give the date from which the  
revision took place and also indicate the  
pre-revised scale

18. If working in a Public Sector Undertaking  
whether the pay scale held is on Central D.A.  
pattern or Industrial D.A. pattern. In case of  
IDA pattern, equivalent CDA pay scales  
may be indicated. :

19. Present Pay :

- a. Scale of Pay : .....  
(Revised / Pre-revised)
- b. Basic Pay : .....
- c. Other allowances : .....  
(excluding HRA & CCA)
- d. Total Salary : .....  
[ (ii) + (iii) ]

20. (i) Service to which candidate belongs :  
(ii) Complete address of the cadre authority  
with phone number :

21. Whether belong to SC/ ST :

22. (i) Address for correspondence :

.....

(in BLOCK LETTERS)

: .....  
: .....  
: .....

Pin Code : .....

(ii) Telephone No.

(a) Office

: .....

(b) Residence

: .....

(c) Mobile No.

: .....

(d) Email ID(**mandatory**)

: .....

23. Permanent Address

: .....

(in BLOCK LETTERS)

: .....

Pin Code: .....

Telephone Number

: .....

24. Any other information you may wish to add :

[Like list of publications, Membership of :  
learned societies, awards and recognition, :  
etc. (in brief)]

25. Details of Enclosures:

I have carefully gone through the **Advertisement** and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

**Place:**

**Date:**

**Signature of the candidate**

## **CERTIFICATE**

### **(TO BE GIVEN BY THE HEAD OF ORGANISATION/OFFICE)**

- (i) Certified that Dr./Sh./Smt./Ms. \_\_\_\_\_ joined this organization as \_\_\_\_\_ (Name of post) in pay level \_\_\_\_\_ (as per 7<sup>th</sup> CPC) on \_\_\_\_\_ and is presently working as \_\_\_\_\_ (Name of post) in pay level \_\_\_\_\_ (as per 7<sup>th</sup> CPC).
- (ii) Certified that the particulars have been verified and found to be correct. It is also certified that no disciplinary / vigilance proceedings are either pending or contemplated against the officer. Integrity of the officer is also certified.
- (iii) The application of Dr./Sh./Smt./Ms. \_\_\_\_\_ is Recommended. In case of his/ her selection, the Department / organization will relieve him/ her.
- (iv) Copies of ACRs / APARs for the last five years are also enclosed.
- (v) Statement showing major and/minor penalties, if any, imposed during the last ten years also enclosed.

**Place:**

**Date:**

**Signature of the Head of the  
Organization/Office with Office Seal**